**2021-2022 Application**

The application does NOT guarantee selection. Counselors will receive the list of accepted students, and you will receive a personal notification if you are chosen or not.

**Step 1:** Fill out this application and submit it online by **Friday, April 30, 2021.**

**Step 2:** Attend an informal interview via Zoom. We will send a link to you.

Which Computer Architecture course are you enrolling in next year? CA I  CA II

CA III CA IV

Before continuing, please understand that the curriculum for this course is 100% online. You must adhere to the deadlines given on the monthly calendar. During the spring semester, you must take and pass a certification exam. Computer Architecture III and IV are internship courses. Failure to maintain a B or higher in the current CA +course is cause for removal at the end of the first semester or not continuing to the next course the following year.

Name: First and Last Name Current Grade Level:  8  9 10 11 12

Cell Phone: Click or tap here to enter text. Overall GPA: Click or tap here to enter text.

Email: Click or tap here to enter text.

**Answer the questions below.**

1. Please explain why you want to become a member of the ZHS Help Desk Program.

Click or tap here to enter text.

1. Explain a time when you helped a student or a teacher with a technology problem.

*Provide as much detail as possible.*

Click or tap here to enter text.

1. Do you have any apps for you school work that you have discovered on your own?

*If yes, explain how you found these apps and what you used them for.*

Click or tap here to enter text.

1. Do you feel comfortable presenting in front of a group of your peers and adults?

Yes  No

1. What does it mean to be a digital citizen?

Click or tap here to enter text.

1. List any computer/technology-based courses you have taken with the final or current grade.

|  |  |  |  |
| --- | --- | --- | --- |
| Course | Course | Course | Course |
| Grade Received | Grade Received | Grade Received | Grade Received |

**Please rate yourself:**

1. On a scale from 1-5 (one being the lowest) how do you rate your Communication skills?

1  2  3  4  5

1. On a scale from 1-5 (one being the lowest) how do you rate your Customer Service skills?

1  2  3  4  5

1. On a scale from 1-5 (one being the lowest) how do you rate your Organizational skills?

1  2  3  4  5

1. On a scale from 1-5 (one being the lowest) how do you rate your Problem-Solving skills?

1  2  3  4  5

1. On a scale from 1-5 (one being the lowest) how do you rate your Time Management Skills? 1  2  3  4  5

**Please rate your abilities in the following areas:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Advanced knowledge | Average knowledge | Limited knowledge |
| Google Docs & Drive |  |  |  |
| Google Forms |  |  |  |
| Office 365 One Drive |  |  |  |
| Office 365 Outlook |  |  |  |
| Office 365 Office Applications |  |  |  |
| Adobe Creative Suite |  |  |  |
| Writing Blogs |  |  |  |
| Working with internet browsers & online applications |  |  |  |
| Computer Repair (Hardware) |  |  |  |
| Computer Troubleshooting (Software/OS) |  |  |  |
| Network Troubleshooting |  |  |  |
| Printers |  |  |  |
| 3D Printing |  |  |  |
| Screencasts |  |  |  |
| Graphic Design |  |  |  |
| Websites: Weebly, WIX, WordPress |  |  |  |
| Projectors |  |  |  |
| SmartBoards |  |  |  |
| MAC |  |  |  |
| PC |  |  |  |
| iPad |  |  |  |
| DSLR Cameras |  |  |  |
| MAC OS X |  |  |  |
| Windows 10 |  |  |  |
| iOS |  |  |  |
| Android |  |  |  |

**Teacher Recommendations (required of All applicants):**

We require TWO recommendations describing your strengths as a student. Whomever you choose should be able to address your abilities to work with others, make deadlines, and perform well on major projects. The teachers listed will be contacted by the advisor via email to provide details about the student for the recommendation. Please provide the name of your two teachers and their email below.

Teacher 1 First and Last Name

Teacher 2: First and Last Name

**Submission Instructions:**

* Save application as **21-22CAStaff\_yourname**.
* Email your application to Mrs. McClinton [Troyletta.McClinton@zacharyschools.org](mailto:Troyletta.McClinton@zacharyschools.org)